**TWITTER**

**\*\*Follow these step-by-step instructions to create a Twitter account**

**Step 1:** Go to the Twitter website, where you will see a sign-up form on the homepage.

**Step 2:** Enter your full name, email address and a password. Click Sign up for Twitter.

**Step 3:** Twitter will automatically suggest a ‘username’ based on the name you entered on the first sign-up form. However, you can change this to a different name if you want to.

If Twitter is happy with the information you have entered, a green tick will appear alongside each field. If not, a red cross will appear and prompt you to change the information you have entered.

**Step 4:** Enter a password that shouldn’t be easy to guess – avoid birthdays and your children’s names. The strength of the password entered is graded by Twitter. Entering an easy password such as ‘password’ will trigger a prompt for you to enter something more secure.

**Step 5:** Enter your valid email address. This is how Twitter will contact you to alert you to new

‘Followers’ or private direct messages. Your email address is not available for people to see on the site.

**Step 6:** When you’ve finished entering all the necessary information, click Create my account.

**Step 7:** Twitter will now take you through a short tutorial, which includes suggestions of who to follow based on your email contacts and other popular accoun**ts.**

**Step 8:** You will receive an email from Twitter asking you to click a link to validate your account. It's important to do this as soon as possible, as you may not be able to use all the features until you are validated.

**Step 9:** If you know of a Twitter user by name that you would like to follow – a person, company or other organization, such as Digital Unite – enter that name into the search box and click Search. You’ll receive a list of possibilities, including people and tweets containing your search terms.